Plan of Action and Action Taken Report
2015-16
to
2019-20

S.No.	Session	Plan of Action	Action Taken Report	Remark
1.	2015-16	- IQAC proposed a seminar cum workshop from the motivational grant from Higher Education. - Competitive Coaching Classes to be started - Placement drive to be strengthened - Orientation programme for the students at the beginning of the session - Alumni to be strengthened - Attendance of students to be monitored - Vision Document for ten years to be submitted to Higher Education. - AQAR to be filled and submitted before the due date. - Proposal for Wi-Fi for the whole campus. - Proposal regarding utilization of Rs.10 Lakhs received from Higher Education - Art Gallery to be initiated once the funds are released. - RUSA funds to be utilized - Adoption of neighboring villages close to college campus- to create awareness for	- Special Coaching Classes (Uthisht Jagrit) for the students preparing for competitive exams like UPSC, PSC, Bank, Insurance, Railways and the like were started. About 90 regular students of the college registered for these classes. 250 books for comparative examinations a purchase for the benefit of students. - The teachers engaged their classes in the smart classrooms with Power Pont Presentations - Virtual Classes were engaged by 08 members of the faculty for UG 1st & 2nd Year and also for PG 1st Year. - Clean and Green environment - Lectures were given to the students on Communication Skills. - More research projects initiated.	

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		education, health and hygiene. • Organize motivational lectures through PPT. (Power Point Presentation) • Encourage faculty for more Minor & Major Research Projects. • To enhance involvement of faculty and students in social and committee oriented extension activities.		
2.	2016-17	• Preparation of a roadmap of NAAC work • Best Practices for present session- • Waste Management and Vermi Compost Manure • Gap Analysis based on previous NAAC Accreditation Report • To improve the teaching-learning methods • To equip the students with more technological resources. • To emphasise on more placement drives & more opportunities for career placement • To prepare the students for competitive scenario	• Waste Management - It was decided that the students would be made environment friendly. In lieu of this, a workshop for waste management was organized by department of Fine Arts and Career and Placement cell. Students were oriented in this direction to have awareness for recycling of paper. The teaching and non teaching staff made efforts to use paper (both sides) to save it. • The campus has numerous trees; the leaves are collected and put in the pit constructed for manure and compost. (Opposite C-	

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		• Plan for Industrial Visit and Educational Tours • Community activities to be initiated • Sports and Cultural Activities to be enhanced • Arrangement for feedback response from students, parents and other stakeholders on quality related institutional processes • Awareness for gender sensitization • Proposal and plan to conduct National and International level seminars, conferences, workshops, symposiums, FDP etc.	Block) The manure prepared is use for the two gardens in the campus. Thus the college made all efforts to maintain the eco balance of the college. • As suggested by the NAAC Peer team, classes for Competitive Exams were conducted under "*Uttist Jagrat* Classes" • Lectures were organised to create awareness for gender issues and harassment. • Teaching & Learning process was improved by more usage of audio & visual aids. Teachers were encouraged to use smart classes for lectures • E-learning resources, Computer-aided teaching to students was provided by the Dept. of Hindi & English. The teaching staffs from other departments were also motivated to use ICT for lectures • Numbers of placements are increased-Awareness for job opportunities, skill oriented workshops, career fairs, and	

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			focussed training etc. increased the placement of students. • Interactive sessions were held by conducting group discussions, class seminars, quiz etc. Guest lectures by eminent academicians, resource persons from reputed institutions & industry were organised • Proposals were sent to the Dept. of Higher education, but due to technical problems, funds for organizing National and International seminars could not be released. • Under the guidance of Principal, regular academic audits were conducted to ensure the syllabus completion, Internal Assessments, etc. • Visiting various industries for updating current scenario were organised by Career & Placement cell. • The students from Dept. of Sociology were encouraged to visit old age homes & Jail	

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			inmates	
			• Various practices such as daily class test, question bank for slow learners and advanced learners, assignment, extra classes etc. were done to improve the student's success rate.	
			• Students have actively participated in Sports and Cultural activities conducted by University and other Inter-collegiate competitions. The students won laurels to college by winning the various competitions and getting awards.	
3.	2017-18	• To decide the best practises for the session 2017-18 • IQAC decided to adopt innovation in CCE by conducting Online examination and thus make students IT oriented • At the beginning of the session, IQAC took concrete steps to encourage faculty to use innovative methods of teaching and Learning	• Participation of students at national and international level in sports, and cultural activities • Maintenance of the auditorium. The possession of the auditorium is still in pipe line • The work of paving block opposite A block is complete • B.Com Honours course started in the	

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		• Career & Placement Cell was motivated to conduct more placement drives and trainings for students. • To assist students via net and computer assistance • To encourage students for more participation in sports. • IQAC encouraged social awareness drives in the college campus. • Efforts for total green campus were initiated.	present session. • The proposal for Commerce Lab is submitted • The proposal for more smart classes is sent to higher education department • NSS oriented activities like *Matdata Jagrukta*, Blood Donation and financial literacy programmes were initiated	
4.	**2018-19**	• The multipurpose hall of the college is under construction. Paver Blocks to be fitted in the campus of A Block, Multipurpose Hall, and Abhivyakti Block The possession of the hall will be furnished with the latest amenities. • With the aid of National Education Foundation and State University of America the college will organize job oriented training and career development	• The construction and up gradation of the multipurpose hall and paver blocks is completed. • The job oriented training programme was successfully conducted. • The publication of E-news letter 'Darpan' is accomplished and the research journal 'Antarsankay Shodh Patrika' is also published. • In almost all the departments the CCE was	

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		programmes. • Publication of e- News letter. An interdisciplinary Journal with ISSN/ISBN number has to be published. • To enhance the academic quality of students, CCE should be taken in non-traditional ways with modern techniques. • To construct three more smart classrooms in the college • For the benefit of the students a free Book Bank has to be established with the help of college staff. • To ensure the participation of the students at National and International level in Sports. • With the aid of RUSA essential equipments for the department of Geography, Psychology and Sports have to be purchased.	conducted by modern methods like group discussion peer teaching, E-content etc. • The proposal for the smart class room is in pipeline. • The faculty of the department of Political Science and Sociology donated books and formed the book bank for the benefit of the students. • Due to certain govt. rules the work of the multipurpose hall is not completed. • The solar panel is installed on the roof top of department of commerce.	

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		• To install a modern sound system and stage focus light in the multipurpose hall after its possession. The first floor hall of the Online Counselling Centre has to be converted into a Mini Conference /Seminar Hall. • With the aid of MP Urja Vikas Nigam, solar panels have to be installed in college.		
5.	2019-20	• To take feedback from students and teachers and communicate to the members and Chairman of Board of studies at Barkatullah University in order to update and bring about changes in the syllabus as per the global scenario. • To initiate new diploma courses on the basis of the suggestion received from feedback of students and alumni. • It was proposed that the special lectures of subject experts be uploaded on the college website.	• The possession of the multipurpose hall is accomplished, the hall is used for administrative, academic and cultural activities. • The students brought laurels to Hamidia: 02 Gold Medal in All India Karate Championship, 02 Silver Medal in Fencing and Swimming and 06 Bronze in Shooting, Karate and Others. • 60 students participated in the National Education Foundation and USA organized job oriented programme.	

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		• As the department of Drawing and Painting has excelled and has been winner at the National Level, the status of excellence for the department is proposed. • To upgrade the infrastructure of the institution especially the multipurpose hall with the latest audio visual aids. • The conference room be updated in order to use it for Academic and curricular activities. • Proposal of three more smart classrooms in the campus. 15 more classrooms to be upgraded as smart classrooms founded with RUSA fund. • Proposal of a modern library and new classroom in C-Block. • To organize computer awareness programme for the teaching faculty and non-teaching staff. • In order to initiate welfare measures, health checkups and Blood donation camps to be	• The e-news letter, 5th edition 'Hamidia Darpan' was published in 2018-19. • *'Antar Sankay Shodh Patrika'* was published with ISSN no. 2395-4574 in the month of January 2019. • Online CCE was conducted by the department of Commerce and Hindi. • Under the programme, *Ek Bharat Shreshthe Bharat* Hamidia college was selected as the nodal institute. The NSS students of Hamidia were selected for the state of Manipur and Nagaland for cultural interaction. • The college magazine 'Pratibha' is in the process, due to university examinations the editing and proof reading of the articles was delayed. • The paver blocks were finally fitted in the A-block, multipurpose hall and Abhivyakti Block. • The proposal for 3 more smart class rooms has been sent to Higher Education and the	

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		organized. • National and International Seminars, Workshop and Conferences to be organized. • To create a no plastic zone in the campus. • To form a youth club for awareness drives. • To initiate capacity building programme in order to promote research culture. • To conduct academic social and green audit of the college. • To sign MOU's with the industry in order to facilitated training and placement.	permission in granted. • With the help of RUSA and World Bank the 3 departments- Geography, Psychology and Sports were able to purchase the essential equipment's. • The Proposal for online counseling center to be converted in to mini conference seminar hall, is sent to higher authority. • The proposal for 2 portable projectors under RUSA scheme has been sent to higher education. • The book bank scheme in the library is initiated, the teachers donated books to the library for the benefit of students.	