

**The Annual Quality Assurance Report (AQAR) of the IQAC  
(2016-2017)**

**Part – A**

**AQAR for the year (for example 2013-14)**

2016-17

**1. Details of the Institution**

1.1 Name of the Institution

Govt. Hamidia Arts & Commerce College, Bhopal

1.2 Address Line 1

Hathikhana Road, Budhwara

Address Line 2

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City/Town

Bhopal

State

Madhya Pradesh

Pin Code

462001

Institution e-mail address

heghaacbho@mp.gov.in

Contact Nos.

0755-2660447

Name of the Head of the Institution:

Dr. P.K. Jain

Tel. No. with STD Code:

0755-2660447

Mobile:

+91-9826321640

Name of the IQAC Co-ordinator:

Dr. Pradeep K. Sharma

Mobile:

91-8839211303

IQAC e-mail address:

naachamidia@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

MPCOGN11099

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC (SC) 04/RAR/03 dated 10-12-2014

1.5 Website address:

www.http://ghcbpl.org

Web-link of the AQAR:

[http://www.ghcbpl.org/news\\_file/1467183807AQAR%20HAMIDIA%202016-17.pdf](http://www.ghcbpl.org/news_file/1467183807AQAR%20HAMIDIA%202016-17.pdf)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+		2004	2009
2	2 <sup>nd</sup> Cycle	B	2.90	2014	2019
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

08/09/2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (30/06/2016)  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education      Men  Women   
                                          Urban  Rural  Tribal   
 Financial Status      Grant-in-aid       UGC 2(f)  UGC 12B   
                                          Grant-in-aid + Self Financing       Totally Self-financing

1.10 Type of Faculty/Programme

Arts       Science  Commerce  Law  PEI (Phys Edu)   
 TEI (Edu.)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   
 University with Potential for Excellence  UGC-CPE   
 DST Star Scheme  UGC-CE   
 UGC-Special Assistance Programme  DST-FIST   
 UGC-Innovative PG programmes  Any other (*Specify*)   
 UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers   
 2.2 No. of Administrative/Technical staff   
 2.3 No. of students   
 2.4 No. of Management representatives   
 2.5 No. of Alumni   
 2.6 No. of any other stakeholder and  
     Community representatives   
 2.7 No. of Employers/ Industrialists   
 2.8 No. of other External Experts   
 2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.  International  National  e  Institution Level

(ii) Themes

- Communication Skills
- Screen Painting

2.14 **Significant Activities and contributions made by IQAC**

- Preparation of Annual Quality Assurance Report
- Promoting Yoga and Meditation as the Best Practice
- IQAC made great efforts for waste management promoting awareness for waste minimization,
- Workshops Organised (English, Fine Arts and Career Placement)
- Vision & Mission of the College was reframed
- Innovative methods of Teaching and learning; IQAC is constantly evaluating teaching learning process through feedback
- Introduction of Online Examination (CCE) in the Dept. of Hindi
- Training on Communication Skills
- In order to increase footfall in the Library, the HODs of the Department are requested to order latest books on Research & Competitive examination
- Classes for Competitive exams were organised
- Regular Interaction with students of each and every department for maintaining and sustaining quality education as directed by IQAC
- Strengthening the campus placements process to provide job opportunities
- The academic performance of all departments reviewed and suggested steps to improve overall Teaching learning process
- Question bank is formed in order to facilitate students for better performance in examinations
- Sensitizing students to ecological and environmental issues

2.15 **Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Preparation of a roadmap of NAAC work	At the beginning of the session the plan of action for the institution was drafted and chalked out; attention was paid to the entire criterion, numbers of meetings were held in this direction, leading to enhancement in quality.
<p><b>Best Practices</b> for present session- <u>Waste Management</u></p> <p><u>Vermi Compost Manure</u></p>	<p>It was decided that the students would be made environment friendly. In lieu of this, a workshop for waste management was organized by department of Fine Arts and Career and Placement cell. Students were oriented in this direction to have awareness for waste minimization. They were encouraged to reduce creation of waste materials. The teaching and non teaching staff made efforts to use paper on both sides to save it.</p> <p>The campus has numerous trees; the leaves are collected and put in the pit constructed for manure and compost. The manure prepared is used for the two gardens in the campus.</p>

Gap Analysis based on previous NAAC Accreditation Report	As suggested by the NAAC Peer team, classes for Competitive Exams were conducted under "Utthisht Jagrat Classes".
To improve the teaching-learning methods	Teaching & Learning process was improved by more usage of audio & visual aids. Teachers were encouraged to use smart classes for lectures.
To equip the students with more technological resources	E-learning resources, Computer aided teaching to students was provided by the Dept. of Hindi & English. The teaching staffs from other departments were also motivated to use ICT for lectures.
To emphasise on more placement drives & more opportunities for career placement	Numbers of placements are increased-Awareness for job opportunities, skill oriented workshops, career fairs, and focussed training etc.
To prepare the students for competitive scenario	Interactive sessions were held by conducting group discussions, class seminars, quiz etc. Guest lectures by eminent academicians, resource persons from reputed institutions & industry were organised.
To perform regular Academic Audits during Semester	Under the guidance of Principal, regular academic audits were conducted to ensure the syllabus completion, Internal Assessments, etc.
Plan for Industrial Visit and Educational Tours	Visiting various industries for updating current scenario were organised by Career & Placement Cell.
Community activities to be initiated	The students from Dept. of Sociology were encouraged to visit old age homes & Jail inmates
Practices to reform and improve the student's success rate.	Various practices such as daily class test, question bank for slow learners and advanced learners, assignment, extra classes etc. were done to improve the student's success rate.
Sports and Cultural Activities	Students have actively participated in Sports and Cultural activities conducted by University and other Inter-collegiate competitions. The students won laurels to college by winning the various competitions
Arrangement for feedback response from students, parents and other stakeholders on quality related institutional processes	A review report on the feedback received from the stakeholders for continuous improvement is being prepared.
Awareness for gender sensitization	Lectures were organised to create awareness for gender issues and harassment.
Proposal and plan to conduct National and International level seminars, conferences, workshops, symposiums, FDP etc.	Proposals were sent to the Dept. of Higher education, but due to technical problems, funds for organizing National and International seminars could not be released.

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management  Syndicate

any other body

Provide the details of the action taken: NA

**Part – B**  
**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	11	-	-	-
PG	12	-	-	-
UG	05	-	03	03
PG Diploma		-	-	-
Advanced Diploma		-	-	-
Diploma		-	-	-
Certificate		-	-	-
Others		-	-	-
<b>Total</b>	28	-	03	03
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Annual  Cooperating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent Faculty	<b>Total</b>	<b>Asst. Professors</b>	<b>Associate Professors</b>	<b>Professors</b>	<b>Others</b>
	74	07	09	57	01

2.2 No. of permanent faculty with Ph.D. 55

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	<b>Asst. Professors</b>		<b>Associate Professors</b>		<b>Professors</b>		<b>Others</b>		<b>Total</b>	
	R	V	R	V	R	V	R	V	R	V
		09	-	-	-	-				

2.4 No. of Guest and Visiting faculty and Temporary faculty 18 - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	30	103	15
Presented papers	15	87	15
Resource Persons	5	41	11

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- PPT Presentations were given by teachers
- Class Seminars were taken up from time to time
- Teaching Learning -Smart Classroom teaching
- Use Of ICT
- Guest lectures and Seminars
- Work shop/ Field Trips/Educational Tours were organized
- The study material was given to the students
- Industrial Visits

2.7 Total No. of actual teaching days During this academic year 180

2.8 Examination/ Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Online Exam (CCE) by the department of Hindi

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development - - 17  
As member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students 75%

### 2.11 Course/Programme wise

Distribution of pass percentage: (Result 2014-15, Result of present session 2015-16 is awaited)

<b>Title of the programme</b>	<b>Total No. of Student Appeared</b>	<b>Pass</b>	<b>Pass %</b>
B.Com	1489	610	58.12
B.Com (CA)	31	20	64.91
BCA	151	120	79.47
BBA	51	32	62.74
BA	674	512	75.96
MA	309	286	92.55
M.Com	221	180	81.44

### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC has prepared a roadmap to improve the quality standards in Teaching and Learning.
- IQAC continually monitors and evaluates Teaching –Learning process by evaluating results, CCE etc, and suggesting measures for improvement.
- Analysing Students feedback on curriculum and suggesting the Chairman & Member Board of studies to make appropriate changes in the curriculum.
- Monitoring the student and staff attendance on daily / monthly basis.
- Conducting regular internal meetings with the Principal, and Heads of the Departments for continuous inputs.
- Periodical Internal Academic Audit

### 2.13 Initiatives undertaken towards faculty development

<b>Faculty / Staff Development Programmes</b>	<b>Number of faculty benefitted</b>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmers'	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	10
Summer / Winter schools, Workshops, etc.	03
Others	-

### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	09	01	00	00
Technical Staff	03	01	00	00

**Details of Staff (Non Teaching Staff)**

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Hostel Manager	01	00	-	-
Head Clerk	01	01	-	-
Accountant	01	01	-	-
Grade 2	01	01	-	-
Grade 3	04	04	-	-
Asst. Librarian	01	00	01	-
Lab Technician	02	02	-	-
Gardener	04	-	02	-
Book Lifter	01	02	-	-
Boatman	01	01	-	-
Lab Attendant	01	00	01	-
Jamadar	01	00	01	-
Bhratya	12	11	01	01
Chaukidar	04	04	-	-
Sweeper	04	02	02	-
Farrash	04	02	00	02

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC promotes the research climate in the institutions by guiding students to write research paper with correct methodology
- The Pre PhD presentation held in the campus inspires the students to be more Research oriented. Total 38 Pre-PhD Presentations were made.
- The IQAC motivate the teachers to attend seminars and present research papers in the conferences
- IQAC persuaded the teachers to register as research guides.
- IQAC played a significant role in organizing lectures by prominent academicians

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05	04	09	05
Outlay in Rs. Lakhs	-	-	764738	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	10	-
Non-Peer Review Journals	-	40	-
e-Journals	-	28	-
Conference proceedings	-	12	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	764738	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify) National Seminar/ Workshops	-	-	-	-
<b>TOTAL</b>	-	-	<b>764738</b>	-

3.7 No. of books published i) With ISBN No.  chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	-		-	-	02 (workshops)
Sponsoring agencies	-		-	-	Department of English and Fine Arts

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

**Total**

Breakup of Janbhagidari Utilization Fund for the current session:

S.No.	Details	Amount
1	PWD	-
2	Security	323928
3	Printers	116050
4	Salary Through Janbhagidari	1545695
5	Others	-
	<b>Total</b>	<b>1985673</b>

3.16 No. of patents received this year

Type of Patent	-	Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialised	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
03	-	03	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

19  
81

3.19 No. of Ph.D. awarded by faculty from the Institution

18

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 03 SRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level 200 State level 200  
National level 02 International level 02

3.22 No. of students participated in NCC events:

University level 11 State level 10  
National level 02 International level -

3.23 No. of Awards won in NSS:

University level - State level -  
National level International level 2

3.24 No. of Awards won in NCC:

University level NA State level NA  
National level NA International level NA

3.25 No. of Extension activities organized

University forum 12 College forum 17  
NCC 03 NSS 11 any other Sports 06

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Details of Activities- Institutional Social Responsibility	No. Of Students
Orientation Programme for newly enrolled students	150
Competitions - academic and curricular were organized round the session; for E.g. Essay, Debate. Quiz etc.	52
NSS day, AIDS week, Voter Awareness week, SWEEP, Annual Sports Day	300
Visit to old orphanage	12
Visit to interact with Jail inmates	21
Community services to create awareness in students	70
Clean & Green Drive in Hamidia by making the campus polythene free.	72
Lectures on gender sensitization- though Hamidia is a boys college, yet special care was taken by college to train the young minds of boys to be sensitive to gender issues, sexual harassment, etc.	250
Swachchh Abhiyan taken up by the central govt. was actively adopted by Hamidia at district level too	52

**Extension Activities by Career and Placement Cell:**

S.N	Date	Topic	Subject experts	Students Benefited									
				SC		ST		OBC		GEN		Total	
				M	F	M	F	M	F	M	F	M	F
1.	06-07-2016	Career Guidance- Zero Class	TPO	06	0	02	0	11		03		22	
2.	09-07-2016	Lecture on Career Guidance	Incharge	5	0	2	0	10		03		20	
3.	12-07-2016	English Report Writing	Faculty	5	0	1	0	11		04		21	
4.	13-07-2016	Training Placement and Career Guidance	TPO	4	0	2	0	7		5		16	
5.	15-07-2016	Training Placement and Career Guidance	TPO/ Incharge	5	0	3	0	7		8		23	
6.	16-07-2016	Registration of New Admitted Students and Information given by Senior Students	Mohd. Danish, Mohd. Saif Khan, Salman	5	0	01	0	24		41		70	
7.	From 18-7-16	TCS Company (20 Days) SC/ST/OBC/Minority Training (Affirmative Action Job Training)	Niti Mudgal Trainer from New Delhi	10	0	01	0	10		01		22	
8.	23-07-2016	Communication Skills	Faculty	6	0	2	0	12		6		26	
9.	05 & 06-08-2016	Lecture on Drafting CV	Placement Officer	05	0	02	0	20	0	15	0	42	0
10.	09-08-2016	Seminar Organized by NIIT on Personality Grooming, Job Interview, Etc.	Ms Ritu Shrivastava, Ms. Sajida Khan, Mr. Umar Hasan	05	0	&	0	17	0	16	0	38	0
11.	12-08-2016	Awareness Rally	Faculty	10	0	1	0	10	0	&	0	21	0
12.	30-08-2016	Personality Development By Improving Communication Skills	Faculty	12	0	5	0	18	0	12	0	47	0
13.	08-09-16	A new morning- 'Naya Saver' (Pratigya Kalyan Samiti)- information for Various competitions	Shri Anil Upadhyay Director	15	00	06	0	40	0	40	0	101	0

14.	21-9-2016	Syllabus of Company Secretary-Awareness Camp	Shri Vivek Nkyak, Counsellor ICST]	06	0	02	0	20	0	10	0	38	0
15.	from 28-9-16 to 30-9-16	Seminar on Career Counselling	Subject Experts	10	0	05	0	40	0	20	0	75	0
16.	14-10-16	Basic Language Skill	Faculty	18	00	09	0	17	0	08	0	52	0
17.	22-10-2016	Preparation of Interview	Ritu Shrivastav, Sajida Khan	18	00	07	0	43	0	11	0	79	&
18.	03-11-2016	Loan for Self Employment	TPO	0	0	0	0	0	0	0	0	02	0
19.	30-12-2016 to 20-01-2017	Short Training on Personality Grooming	Jyoti	6	0	2	0	32		20		60	
20.	16-01-2017	Essay Competition on <i>^^Lokhe foosdkuan ds fk{kk laca/kh fopkj^^</i> (Swami Vivkanand on Education and Perspectives)	Faculty	8	0	4	0	10		7		29	
21.	17-01-2017	Group Discussion on Swami Vivekanand	Faculty	8	0	2	0	8		9		27	
22.	18-01-2017	Poster Exhibition	Faculty	9	0	3	0	5		8		25	
23.	19-01-2017	Quiz Competition	Faculty	12	0	9	0	10		11		42	
24.	07-02-2017	Seminar on Career Opportunities	Resource Persons	03	0	02	0	25		10		45	
25.	15-02-2017	Lecture on Govt. Policies	Subject Expert	03	0	02	0	25		10		45	
26.	01-03-2017	Stall in Career Fair at IEHE	Faculty	1	0	0	0	10	0	4	0	15	0
27.	15-03-2017	Industrial Visit to Mandideep	Management and Industry	10	0	1	0	26	0	14	0	51	0
28.	20 & 21-03-2017	Stall in Career Fair - GSG	Faculty	05	0	01	0	10	0	9	0	25	0

### Extension Activities by NSS

S.No.	Title	Activity	
1	State Level NSS Training Camp at 'Hanoti' organized by Hamidia. Themes-Health-Personal and Public	05 Toilets were constructed	25 Institutions Participated (more than 200 students )
2	District Level 07 Days Camp at 'Tara Sevaniya'	Health drive, Five Water Recharging holes were dug, Organ Donation Camp Organized	100 Students
3	NSS and Red Ribbon Club Organized District Level Awareness Rally	'Nukkad Natak' Lectures, Competitions, Etc.	10 institution with more than 200 students
4	National Voters Day	State Level Competitions- Debate, Essay, Drawing and Painting, Etc.	More than 150 Students
5	Van Mathotsava on 70 years of Independence at 'Barkehedi'	Yaad Karo Qurbani was celebrated in which 70 saplings were planted and students to a pledge to maintain them	100 Students
6	'National Unity Day' Celebrated on Saradar Vallabh Bhai Patel's Birthday	Various Competitions organized from 3 <sup>rd</sup> to 5 <sup>th</sup> November 2016	52 Students
7	'Digital India' In collaboration with SBI	A joint training programme on Financial Literacy was organized a demo of digital banking 02-12-2016	250 Students

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	29012.24	-	-	-
Class rooms	31	-	-	-
Laboratories	3	-	-	-
Seminar Halls	1	-	-	-
No. of important equipments purchased (1-0 lakh) during the current year.	(Table Below)	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
<b>OTHERS- Newly Purchased During the Session</b>				
Executive Chairs		50	Janbhagidari	
Dual Desk		150	Janbhagidari	
Sports Item - <i>Kabaddi</i> Mat		150 sheet	Janbhagidari	
CC TV Camera		08	Janbhagidari	
Submersible		02	Janbhagidari	
Moulded Chair		100	Janbhagidari	
Almirah		06	Janbhagidari	
Water Cooler		01	Janbhagidari	
R.O. Machine		02	Janbhagidari	

#### 4.2 Computerization of administration and library

Undergoing
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10611	1309170	3231	485112	13842	1794282
Reference Books	1125	562828	-	-	1125	562828
e-Books	-	-	-	-	-	-
Journals	23	21000	-	-	23	21000
e-Journals - Sole Software	-	5000	-	-	-	5000
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	Computers, Internet, Reference Book Journals					

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	105	24	47	06	01	01	13	-
Added	-	-	-	-	-	-	-	-
Total	105	24	47	06	01	01	13	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Computer with internet facility is provided to the teachers and students in NRC.
- Free Wi-Fi facility is provided to the staff and teachers
- The Career and Placement Cell together with the Department of Commerce give training to students to work on computer, prepare CV's, Web-Browsing etc.
- The students are also given guidance to polish their communication skills by using internet facility.
- The department have posted their Question-Bank on the website and blogs.

4.6 Amount spent on maintenance in lakhs :

i) ICT	715532.00
ii) Campus Infrastructure and facilities (RUSA)	55 Lakh
iii) Equipments	0
iv) Others	150
<b>Total :</b>	<b>6365532</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Internet facility with Wi-Fi connectivity is made available throughout the campus to support the students in enhancing their knowledge with easy access in 'Zero Classes' for the fresher's, all the Coordinators & Conveners of different Committees briefed the students about academic, curricular & extracurricular activities.
- IQAC has proposed more computers for NRC Centre
- Training is given to students for job requirement
- Career & Placements Cell organizes periodical meetings with industrialists, entrepreneurs and chief executives of various concerns to enhance the entrepreneurship skills among the students. They build a good relationship between the Industry and Institute for the welfare of the students by organizing guest lecturers for competency and employability.
- As most of the students hail from rural areas, the communication skills is to be enhanced, the Department of English organised two workshops in this direction.
- The college is catering to the needs of students belonging to communities of Scheduled castes, Scheduled tribes, other backward classes and low-income groups. SC and ST Students are encouraged to continue their education by way of Scholarships from Government and Non – Government Organizations.
- A Grievance Redressal Cell is constituted to address the grievances of the students through feedback.
- National Service Scheme [NSS] encourages the students to take part in community development activities thus involving the students in community associations making them aware of society and its concerns.
- Extra classes are conducted for weak students and counselling is done to help them decide their vocation.
- IQAC makes efforts to post updates on notice boards to ensure participation in numerous activities of the college

#### 5.2 Efforts made by the institution for tracking the progression

- The Head of the institutions tracks the progress of students via meetings with HODs of various committees, & monitors the CCE.
- .The Teachers interact with students from time to time.
- Feedback taken from the students to monitor their progress.
- The Library and its resource is provided to the teaching and non- teaching staff and students and research scholars.
- The weak students in the department are identified and special guidance is giving to them.
- The Grievance Redressal Cell interacts with students from time to time closely monitoring them and counselling them. Notice is posted on the notice boards.
- The suggestion put in the Suggestion-box also helps the faculty to improve their performance thus helping them to improve.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2595	595	80	

(b) No. of students outside the state

10

(c) No. of international students

Nil

Men	No	%	Women	No	%
	6023	99.34		40	.65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1272	438	112	1069	06	2897	1117	627	145	1301	5	3190

Demand ratio 100% Dropout: 16%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Approximately 19 lectures were conducted for UPSC/MPPSC/Railways/Bank Exams. Special Classes were engaged on - General knowledge, Geography, English, Economics, etc.
- Study material was provided to the Post-Graduate students by most of the Departments

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	25

5.6 Details of student counselling and career guidance

- The Career & Placement cell organised activities and training drive for students
- Career Fair is organised every year in order to make efforts for job opportunities.
- Guest lectures are organised to motivate students for industrial skills.

No. of students benefitted

436

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<b>Bonaz capital</b>	20	Nil	Nil

## Career Placement

S.No.	Date	Company	Organizer	Students Benefitted / Selected
1.	August 2016	TCS Company	Govt. Hamidia Arts & Commerce College, Bhopal	35
2.	January 2017	TCS Company	Institute for Excellence in Higher Education, Bhopal	15
3.	13-14 Feb 2017	Bonaz Capital Aggies Limited Bhopal	Institute for Excellence in Higher Education, Bhopal	12
4.	21-03-17	Aggies Limited Bhopal	Govt. Sarojini Naidu Girls College, Bhopal	05 01
5.	25-05-2017	Bonaz Capital	Govt. Hamidia Arts & Commerce College, Bhopal	20

### 5.8 Details of gender sensitization programmes

- Women Grievance Redressal Cell has been constituted in the College to look into the complaints related to any sexual discrimination or harassment of women in the campus. The cell is committed to create an environment in the campus where one and all feels safe and self confident.
- Hamidia College is basically a boy's college. Department of Sanskrit & Fine Arts give admission to girls. The "Zero Tolerance" was adopted by the college, thus not a single case was reported.
- Fine Arts Department organized activity on "Change in the perspective of social thought in order to make the girls aware of their problems and Grievance (22.06.2017)
- In the programme of PM 'Man Ki Baat' all the officers, staff and students did an activity of group discussion throwing light on academic and financial problems
- 03 Meetings were organized for lady professors and girls in order to make them aware of the latest rules for protecting their right by Women's Grievance Redressal Cell
- Students are enlightened about the importance of being fair and just with their female counterparts.
- Under 'E-- Shakti' drive, lady professors and students were given training for 02 days for awareness for E Banking and internet facilities.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

**Medal and Awards (Sports) won by the students in the session 2016-17**

S.No.	Title	Activity	Student Benefited
1.	Shri Lanka Asian Karate Championship	Bronze Medal	02
2.	Bangkok Fencing Championship	Bronze Medal	02
3.	04 Awards -State Level	Athletics	04
4.	<b>State Level-</b> 15 Medals 12 Gold Medals 03 Silver Medals	Athletics, Boxing, Fencing, Karate	15
5.	<b>District Level-</b> 14 Medals- 13 Gold Medal 01 Silver Medal	Weight Lifting, Wrestling, Athletics	14
6.	<b>University Level-</b> District <i>Kabaddi</i> Championship	Hamidia Won the District Championship in <i>Kabaddi</i>	23 Students
7.	Yoga Training	The teaching and non- teaching faculty participated in Yoga and Meditation Camp 2 times	More than 500

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	14000 (ON Shrivastava Scholarship)
Financial support from government	67	5905000
Financial support from other sources	Post Metric 1076	5492695
Number of students who received International/ National recognitions	5412	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Not a Single complaint was lodged by any student.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

Achieve excellent standard of quality education by integrating high quality innovative teaching and learning. In preparing graduates and post graduates with skills necessary for career success and providing on effective, supporting and learning environment to promote professional development.

**Mission:**

Achieving academic excellence, integrate teaching & learning in order to enhance the quality of teaching in the campus.

**Goals:**

- To provide leadership and inspiration for learning in order to develop the finest leaders in the field of education by supporting quality research and development activities.
- To impart quality and value based education.
- To create and foster career opportunities.
- To engage the students in extracurricular activities, literary programmes, cultural activities, art Exhibitions, etc. for the all round development of personality.
- To help prepare outstanding education of tomorrow through service and patriotism.

**Objectives:**

- To encourage students to realize the importance of reaching personal and professional goals through self-motivation, individual growth and the pursuit of excellence.
- To foster academic and skills training for success.
- To help in the development of a higher moral character through tradition and values.
- To promote academic excellence in teaching, learning and research.
- To let the students discover their talents through co-curricular activities, sports and cultural events.
- To help in the development of skills needed to keep up with modern technology in a professional's world.

#### 6.2 Does the Institution has a management Information System

- .The institution welcomes and generates a healthy environment by involving staff members in academic, administrative, research and co-curricular committees.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Hamidia College is affiliated to Barkatullah University Bhopal therefore the curriculum is designed at the university level. The Professors and Chairpersons of the Board of Studies give their suggestions for the development of the curriculum.

The syllabus is enhanced by the practical approach for example:- video to enhance the subject content of the syllabus, etc. web browsing is encouraged for Post Graduate students to have a broader vision of their subjects.

### 6.3.2 Teaching and Learning

- Special efforts are taken for both extraordinary students and weak students
- Interaction of students with Industry, Resource Persons, Subject Experts, etc. helped students to be more equipped in the present scenario, thus they were more knowledgeable and informative.
- Lectures from subject experts, renowned Alumni and visiting faculty enhance the curriculum moving it beyond the boundaries of syllabi.
- The feedback taken from the students and stake holders made an impact on the teaching-learning methodology of the subject teacher.
- Use of ICT
- Subject material shared with the students.

### 6.3.3 Examination and Evaluation

- The faculty regularly conducts class-test, mock-test, surprise-test on university pattern thus preparing the students well.
- Special efforts are made by the teachers to improve the performance of students in the university examination and the competitive exams.
- SMS is sent to the students and their wards in order to make them punctual and get 75% attendance in the session.
- CCE was conducted online by the department of Hindi thus making the students more computer friendly and ICT enabled.

### 6.3.4 Research and Development

- Hamidia College is the prestigious Research Centre in 12 subjects
- 19 teachers are PhD guides, and 81 research scholars are pursuing research, thus helping to maintain research oriented campus
- The Pre-PhD presentations by the research scholars helped the students to be more research oriented. The presentations are made in the department, and in the library thus motivating and inspiring the students to go for research
- IQAC encourages staff and students to write research papers following the correct Research Methodology and getting these papers published in renowned journals recognized by UGC
- Wi-Fi campus helps the students to be globally aware

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- The Library Committee of the college gives the list of latest books, online-journals which are going to be beneficial to the students to prepare them for their competitive exams
- The facility of the library; Books, Reference books, computer etc. is provided to teaching and non-teaching staff, students and Research Scholars
- All the departments maintained their departmental library

### 6.3.6 Human Resource Management

- IQAC encourages the teaching staff and students to participate in seminars, conferences, workshops and present papers.
- The teaching staffs are invited as Resource Persons, Subject Experts, nationally and internationally.
- The teaching staff actively participate in all the activities of various committees in the college
- The faculty of the college are members of national and international academic bodies thus giving their input in all fields.

6.3.7 Faculty and Staff recruitment

NA

6.3.8 Industry Interaction / Collaboration

- Number of job-oriented companies visited college thus giving opportunity to students for jobs
- Experts from industries addressed the students-guiding them to polish their communication skills, technical skills etc.
- Training was given to students to write their CV in a professional manner
- Expert from management trained the students in Non verbal skills to enhance their personality.

6.3.9 Admission of Students

- Admission is done per the rules of the departments of Higher Education Madhya Pradesh
- The teachers counsel the students to select their stream as per their goal
- Both online and manual admissions is done

6.4 Welfare Schemes for

Teaching	Medical Insurance Gratuity Loan Facilities, Grievance Redressal Cell
Non teaching	Medical Insurance Gratuity Loan Facilities, Grievance Redressal Cell
Students	Scholarship, Grievance Redressal Cell

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Additional Director, Education	✓	HOD, Principal
Administrative	✓	CA Audit, AGMP Gwalior	✓	Internal Audit Committee of College

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

#### 6.11 Activities and support from the Alumni Association

- The Alumni Association of Hamidia is a prestigious body. They foster a spirit of loyalty and welfare to the organization. They are the Alma maters in the community; they are an important link with the old and fresh students.
- The Alumni members give guidance and counselling to the students, they have a great ability and enthusiasm to motivate students. They provide ample opportunities to the fresher's by being both active and effective.
- The Alumni visited the state camp organized by Hamidia College, our prestigious Alumni Hon. CM Shri Shivraj Singh Chouhan addressed the students.
- Two meetings were held in the present session. The senior members played a great role in giving suggestion on the pivotal matters.
- Suggestion was given to register the Alumni Association; the Principal assured to get it done.

#### 6.12 Activities and support from the Parent – Teacher Association

- One meeting was conducted with the parents, the suggestion were invited for improvement in teaching and learning, infrastructure and better job opportunities
- Suggestion and complaints regarding cleanliness of the campus were emphasised
- The students and parents mentioned in the feedback form that the classrooms should be upgraded and clean before commencements of classes
- The students demanded exemption from examination fee

#### 6.13 Development programmes for support staff

- Health checkups for non teaching staff were augmented by the NSS students.
- Financial help is giving by the teaching staff to the support staff as and when necessary

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Regular cleanliness drive, NSS Activities, Garbage Management and free Polythene Zone were the key activities round the session.
- The Campus inherits large number of medicinal plants and trees. Proper seating places have been made available for students and staff.
- The dead leaves and branches are properly cut and the waste is managed. Huge pits are constructed to dump the dead leaves; the manure produced is used in the gardens.
- 'Van Mahotsava' was celebrated in the month of August.
- The green Audit was conducted.
- Smoking and Tobacco was strictly prohibited in the campus.
- Eco-awareness drives were taken up by the campus development committee and the NSS students.
- The students and staff were motivated to reuse paper.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Virtual Classes were organized and conducted by the teachers
- CCE online was organized by the department of Hindi
- In lieu of social responsibility, the department of sociology organized many activities to create awareness amongst students, for examples- visit and interaction with senior citizen at orphanage and Central Jail
- Extracurricular/and extension activities were organized round the year
- Yoga and Meditation camp was organized for the teaching and non teaching staff and students
- Sports activities Inter District '*Kabaddi*' Championship and Chess Championship was organized in the campus
- The use of ICT tools increased for teaching and learning
- Subject experts, renowned scholars, visiting professors of national and international standard delivered lectures in the campus
- Student training and counselling was regularly augmented by Career and Placement Cell
- Urdu week was organized by the department of Urdu for a week 09.11.2017 to 15.11.2017 in which activities like *Gazhal*, Creative Writing, Self Composed Poems in Urdu, *Bent Bazi*, *Qawwali*, etc. A special drive by the students was organized to spread awareness for Urdu language.
- A workshop was organized by the department of English on Communication Skills and its relevance in the present time.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Waste Management** - It was decided that the students would be made environment friendly. In lieu of this, a workshop for waste management was organized by department of Fine Arts and Career and Placement cell. Students were oriented in this direction to have awareness for recycling of paper. The teaching and non teaching staff made efforts to use paper (both sides) to save it.
- The campus has numerous trees; the leaves are collected and put in the pit constructed for manure and compost. The manure prepared is use for the two gardens in the campus. Thus th college made all efforts to maintained the eco balance of the college.
- As suggested by the NAAC Peer team, classes for Competitive Exams were conducted under "Uttist Jagrat Classes"
- Lectures were organised to create awareness for gender issues and harassment.
- Teaching & Learning process was improved by more usage of audio & visual aids. Teachers were encouraged to use smart classes for lectures
- E-learning resources, Computer-aided teaching to students was provided by the Dept. of Hindi & English. The teaching staffs from other departments were also motivated to use ICT for lectures
- Numbers of placements are increased-Awareness for job opportunities, skill oriented workshops, career fairs, and focussed training etc. increased the placement of students.
- Interactive sessions were held by conducting group discussions, class seminars, quiz etc. Guest lectures by eminent academicians, resource persons from reputed institutions & industry were organised
- Proposals were sent to the Dept. of Higher education, but due to technical problems, funds for organizing National and International seminars could not be released.
- Under the guidance of Principal, regular academic audits were conducted to ensure the syllabus completion, Internal Assessments, etc.
- Visiting various industries for updating current scenario were organised by Career & Placements cell.
- The students from Dept. of Sociology were encouraged to visit old age homes & Jail inmates
- Various practices such as daily class test, question bank for slow learners and advanced learners, assignment, extra classes etc. were done to improve the student's success rate.
- Students have actively participated in Sports and Cultural activities conducted by University and other Inter-collegiate competitions. The students won laurels to college by winning the various competitions and getting awards.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

#### **Waste Management**

- It was decided that the students would be made environment friendly. In lieu of this, a workshop for waste management was organized by department of Fine Arts and Career and Placement cell.
- Students were oriented in this direction to have awareness for waste minimization. They were encouraged to reduce creation of waste materials. Recycling and reusing old bags, repairing broken items instead of purchasing new ones etc. were practised.
- The teaching and non teaching staff made efforts to use paper both sides to save it. The campus has numerous trees; the leaves are collected and put in the pit constructed for manure and compost. The manure prepared is use for the two gardens in the campus.

#### **Yoga Meditation**

- Special efforts made for yoga meditation
- Yoga and Meditation Camp was organized for teacher and students at college level
- Meditation helped students to distress and lessen anxiety; with the effect that not a single complaint was filed by students in the session.

#### 7.4 Contribution to environmental awareness / protection

- The College has taken several initiatives towards maintenance of environmental awareness and protection. The initiatives include increasing the greenery, conservation of existing plants within campus, controlling sound pollution in campus, building pits for discharging waste water, disposal of organic waste, restricting use of polythene.
- The year round, NSS Activities organized by the NSS students and officers contribute to environmental Protection.
- The world environment day was celebrated by the NSS students in the campus
- The students in the college are motivated to avoid sound pollution.
- Plantation, Cleanliness drive, *Shramdan* etc. are carried out regularly.
- Every effort is being taken to ensure that the campus is polythene free Zone.
- The branches of huge trees are pruned regularly thus maintaining the beauty of the campus.
- Tree guards are made available to protect the small trees.
- Two small gardens are maintained in the campus; the manure prepared in the college itself is used in these gardens.
- The competitions organized in the college are based on topics that create awareness in students for environmental Protection. The Department of Drawing and Painting has focussed on the awareness for protection, thus organizing many workshops on nature.

7.5 Whether environmental audit was conducted? Yes  or

The Municipal Corporation of Madhya Pradesh takes responsibility for cleanliness of the government campuses. However, under *Swachchhata Mission* the college has been maintained regularly.

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

##### Strength-

- Classes for UPSC/MPPSC/Railways/Bank Exams etc. are conducted for the students
- The college has Post Graduation in 13 Subjects
- Hamidia College is a recognized Research Centre. The college has highly qualified faculty, who are subject experts, chairman and member BOS, external and internal PhD guides and examiners
- The NSS Students have won great awards; they are the role models for the volunteers of Bhopal. They have made a great contribution to the society by their constructive service to environmental protection, health awareness, community development.

##### Weakness-

- Job oriented courses are only traditional and conventional, thus less attraction for students
- The remote location of college
- There are no major projects taken in this session
- Paucity of funds from Government.

##### Opportunities-

- Job oriented vocational courses may be proposed
- Better Job placement drives
- Proposal for language laboratory.
- Publication of research journals in every department
- More collaboration with industries

##### Challenges-

- Communication Skill of students
- Possession of Auditorium
- Lack of Class room due to closure of C-Block
- Ground for Sports and Canteen Facility for Students
- More Employable strategies for global competition

## **8. Plans of institutions for Next Year**

- To conduct "Utthista Jagrat" classes for the benefits of the students preparing for competitive examinations
- The Dept. of Drawing & Painting is the most prestigious Department in the district getting accolades in all fields. It is proposed to upgrade the department as an excellence department. In this lieu, it is proposed to build an exhibition hall so that exhibitions, display of old master's classical paintings, replicas, permanent art galleries, model seating on a broader scale, mural paintings, etc. may be organised.
- To upgrade the computer laboratory with more computers and software programmes, accounting packages, etc. for the benefits of Commerce students.
- Hamidia College is a known centre for Research. Hence, it is proposed that a workshop on Research Methodology for research candidates and students be organised to give them a systematic approach to write research papers and make presentations in National & International seminars/conferences/etc.
- To propose for value added course and more vocational courses in order to prepare the students for the competitive global scenario.
- Up gradation of infrastructure and more ICT tools for teaching and learning.
- To adopt more villages to create awareness for social responsibility and environmental consciousness to the students.
- To increase collaboration with industries and provide consultancy to benefit the students.

**Academic Calendar 2016-17**  
(Issued by the Department of Higher Education Madhya Pradesh)

अकादमिक कैलेंडर सत्र 2016-17  
(समस्त कक्षाओं के लिए प्रभावशील)

अकादमिक कार्य	प्रथम/तृतीय/पंचम सेमेस्टर	द्वितीय/चतुर्थ/षष्ठ सेमेस्टर
आरंभिक कक्षाएं/शून्य कक्षाएं/स्वाट विश्लेषण	01 जुलाई से 13 जुलाई 2016 (10 कार्य दिवस)	02 जनवरी 2017 (01 कार्य दिवस)
शैक्षणिक एवं सतत समग्र मूल्यांकन कार्य	14 जुलाई से 07 नवम्बर, 2016 (90 कार्य दिवस)	03 जनवरी से 25 अप्रैल 2017 (90 कार्य दिवस)
सी.सी. ई. कार्य	सितम्बर चतुर्थ सप्ताह	मार्च द्वितीय सप्ताह
परीक्षा पूर्व तैयारी अवकाश	08 नवम्बर से 14 नवम्बर 2016 (कुल 07 दिवस)	26 अप्रैल से 27 अप्रैल 2017 (कुल 02 दिवस)
प्रायोगिक परीक्षाएँ (स्नातक एवं स्नातकोत्तर कक्षाएं)	15 अक्टूबर से 07 नवम्बर 2016 के मध्य	25 मार्च से 25 अप्रैल 2017 के मध्य
सेमेस्टर एवं एटीकेटी परीक्षा	15 नवम्बर से 21 दिसम्बर 2016	28 अप्रैल से 26 मई 2017
परीक्षा परिणामों की घोषणा	31 दिसम्बर 2016 तक	15 जून 2017 तक
सेमेस्टर अंतराल (ब्रेक) विद्यार्थियों के लिए	22 दिसम्बर से 31 दिसम्बर 2016 (10दिवस)	27 मई से 30 जून 2017 (35दिवस)
सेमेस्टर अंतराल (ब्रेक) शिक्षकों के लिए *	22 दिसम्बर से 31 दिसम्बर 2016 (10दिवस) *	27 मई से 15 जून 2017 (20 दिवस) *

## **Annexure-II**

### **Student Feedback**

Teacher Assessment & Evaluation done by the students -

Availability of the teacher outside the class.-95.25% teachers are always available to guide students outside the classrooms.
Ability to connect course contents with current events- The faculty of Hamidia is highly experienced and knowledgeable, they never limit the course to the boundaries of classrooms, they take a wholesome approach linking the syllabus with the scenario. Thus, preparing the students for better performance in life.
Assessment of internal valuation- Students are happy with the methods adopted by the faculty for internal assessment: the CCE, and the projects. The students are satisfied as the teachers organize seminars, group discussion, questionnaires etc.
Opportunities for NCC/NSS/Cultural & Literary facilities- The students are highly impressed by the NSS/NCC activities which has made a great mark in Bhopal district. They are highly motivated to give their voluntary service for community service.

### **Alumni Feedback**

Admission Procedure - As the admission procedure is uniform in MP, the alumni were satisfied.
Fee structure - Alumni are of the opinion that fee should be exempted for students good in sports
Environment- Alumni appreciated the environment of Hamidia, as it is green campus with numerous trees.
Infrastructure & Lab facilities-Alumni are of the opinion that furniture needs to be upgraded.
Faculty- Alumni stated that faculty is highly experienced and have a good command on subject.
Project Guidance - They feel that college should give opportunity to students for more projects which are socially oriented.
Training & Placement - Alumni feel that training and placement drive needs to be strengthened.
Library- Alumni requested the Principal to write to the govt. for posting of regular librarian.
Canteen Facilities - According to the alumni canteen needs to be upgraded.
Alumni Association/ Network of Old Friends- The members asked the college authorities to get the Alumni Association registered.

### **Parents Feedback**

Suggestions from Parents Feedback-

- Proper arrangement for safe drinking water in the college. Parents suggested installation of more water coolers in the college premises.
- There should dress code for the students of the college.
- Most of the parents felt a need for a canteen in the college premises.
- Regular cleaning of toilets, common room, classrooms, labs and college campus.
- Parents demanded more books in the library.

