

# **GOVERNMENT HAMIDIA ARTS & COMMERCE COLLEGE, BHOPAL**



## **INSTITUTIONAL DEVELOPMENT PLAN (IDP) (Under the World Bank supported Madhya Pradesh Higher Education Quality Improvement Project)**

**2018-2023**

To be submitted to

**Department of Higher Education, Government of Madhya  
Pradesh**

**Year-wise Activity Plan**  
**Year 1 - Detailed description of Milestones (Sub-goals)**

<b>Milestone (Sub-goal) 1</b>
<b><u>INFRASTRUCTURE</u></b>

<b>Example:</b>
Increase in access by increasing intake from 1250 to 1500 by 2023.

S.N.	Description	Estimated cost (in Crores)	Start Date	End Date
	<b>Smart Classroom</b>			
	<b>So far the college has only 2 smart classrooms and therefore only 100 students are able to avail the benefit of smart classrooms.</b>	<b>4.72</b>		
<b>1.</b>	The 02 existing Smart class rooms need to be upgraded as only 100 students are accommodated in the present scenario.		01/04/2018	31/03/2019
<b>2.</b>	To Increase the number of classes further in smart class rooms, 02 new classrooms are to be constructed so that total 200 students can be accommodated.		01/04/2018	31/03/2019
<b>3.</b>	Maintenance of the 04 smart classrooms.		01/04/2019	31/03/2023
	<b><u>PARKING</u></b>			
	<b>The college has only 01 parking shed so far, catering to only 05 four wheelers We need to cater for parking for 60 four wheelers and 40 two wheelers.</b>			
<b>1.</b>	Parking sheds for <b>20</b> vehicles to be constructed.		01/04/2018	31/03/2019
<b>2.</b>	Parking sheds for <b>40</b> two wheelers will constructed.		01/04/2018	31/03/2019
<b>3.</b>	Parking sheds for <b>20</b> vehicles to be constructed.		01/04/2018	31/03/2019
<b>4.</b>	Parking sheds for <b>15</b> vehicles to be constructed.		01/04/2019	31/03/2020
<b>5.</b>	Maintenance of the parking sheds.		01/04/2020	31/03/2023
	<b><u>CCTV Camera</u></b>			
	<b>In order to enhance the quality of teaching and learning, strict monitoring of the classes and the campus is essential.</b>			
<b>1.</b>	CCTV Camera to be installed		01/04/2018	31/03/2019
<b>2.</b>	<b>85</b> Cameras to be installed, once the budget is released.		01/04/2018	31/03/2019
<b>3.</b>	Maintenance of the CCTV Cameras.		01/04/2019	31/03/2023
	<b><u>FURNITURE</u></b>			
<b>1.</b>	So far the institution has only 50% of the required furniture and almiras.		01/04/2017	31/03/2018
<b>2.</b>	<b>25%</b> of the furniture and almiras as required.		01/04/2018	31/03/2019
<b>3.</b>	<b>25%</b> of the furniture and almiras as required.		01/04/2019	31/03/2020
<b>4.</b>	Maintenance of <b>100%</b> of the furniture and almirahas.		01/04/2020	31/03/2023
	<b><u>Drinking Water Facility /Washrooms</u></b>			
	There is already a facility of drinking water. 3 Water coolers with aqua guard are already installed in the campus. The washrooms needs up-gradation and maintenance.			

1.	Annual maintenance of aqua guard of all the water coolers. Up-gradation of washrooms.		01/04/2018	31/03/2019
2.	<b>03</b> more water coolers to be installed and <b>03</b> washrooms to be up-graded.		01/04/2018	31/03/2019
3.	<b>03</b> more water coolers to be installed.		01/04/2019	31/03/2020
4.	Maintenance of drinking water facility and washrooms.		01/04/2020	31/03/2023
	<b>Campus Up-gradation</b>			
	There are many rare plants and medicinal plants available in the campus. Efforts will be made to protect them. Eco Parks will be developed in open spaces in the campus.			
1.	The open space opposite <b>A-Block</b> will be developed.		01/04/2018	31/03/2019
2.	The open space opposite <b>B-Block</b> will be developed.		01/04/2018	31/03/2019
3.	The open space opposite <b>AV-Block</b> will be developed.		01/04/2019	31/03/2020
4.	Maintenance of all the plants and blocks.		01/04/2020	31/03/2023
	<b>Electrification</b>			
	As the institution runs in a heritage building it requires constant monitoring of electric wiring.			
1.	Planning and proposal for electrification to be sent, survey to be conducted.		01/04/2018	31/03/2019
2.	New electrification of <b>A &amp; B block</b> .		01/04/2018	31/03/2019
3.	New electrification of <b>P, G &amp; H block</b> .		01/04/2019	31/03/2020
4.	Maintenance of electrification of all the blocks		01/04/2020	31/03/2023

Resources required for the above activities	Resources available for the above activities	Resource Gap
4.72	-	100%

#### Persons responsible for conducting each activity

1. Dr. Sudhir Kumar Sharma- Astd. Prof. - Sociology
2. Shri S.S. Yadav - Astd. Prof. - Sociology

#### Persons responsible for monitoring each activity& its timely completion

Dr. Ajay Agrawal- Prof. of Commerce

**Milestone (Sub-goal) 2****Academic Excellence****Activities required to achieve these milestones**

S.N	Description	Estimated Cost	Start Date	End Date
	ICT based teaching and learning method will be used-Lectures.	1.62		
1.	Introduction of <b>Remedial</b> Classes for the students, especially to cater for students from weaker sections. Up gradation and installation of new equipment of Fine Arts Department. BFA will be introduced		01/04/2018	31/03/2019
2.	Diploma in Yogic sciences		01/04/2018	31/03/2019
3.	Up-gradation of Computer Laboratory.		01/04/2018	31/03/2019
4.	Up gradation and installation of new equipment of Geography Department. Diploma in GIS and RS will be introduced.		01/04/2018	31/03/2019
5.	Up gradation and installation of new equipment of Psychology Department.		01/04/2018	31/03/2019
6.	Establishment of Commerce Laboratory. B Com Honours will be initiated.		01/04/2019	31/03/2020
7.	Establishment of Language Laboratory. Certificate course in Commercial Creative Writing and Communicative English.		01/04/2019	31/03/2020
8.	Maintenance of all laboratories.		01/04/2020	31/03/2023

Resources required for the above activities	Resources available for the above activities	Resource Gap
1.62	-	100%

**Persons responsible for conducting each activity**

Dr. Vinita Chawdhry- Prof. of English  
 Dr. Sudhir Ranjan Singh- Prof. of Hindi

**Persons responsible for monitoring each activity& its timely completion**

Dr. Pushplata Chouksey- Prof. of Commerce

**Milestone (Sub-goal) 3****Research****Activities required to achieve these milestones**

S.No.	Description	Estimated Cost	Start Date	End Date
	<b>Faculty Development</b>	<b>0.50</b>		
1	Orientation of all teaching and non teaching Staff Training for writing research papers to staff and students. Presentation of keynote addresses and research papers in various knowledge centers.		01/04/2018	31/03/2019
2	Workshops on <b>Research Methodology</b> will be organized.		01/04/2018	31/03/2019
3	ICT training for teachers		01/04/2019	31/03/2020
4	Organizing interdisciplinary workshop and trainings.		01/04/2019	31/03/2020
5	Computer Training and Accountancy for Non teaching staff		01/04/2019	31/03/2020
6	The above mentioned activities will be organized continuously in further sessions.		01/04/2020	31/03/2023

Resources required for the above activities	Resources available for the above activities	Resource Gap
0.50	-	100%

**Persons responsible for conducting each activity**

Dr. Alpana Trivedi - Prof. of Geography

Dr. Pradeep Sharma- Prof. of Commerce

**Persons responsible for monitoring each activity& its timely completion**

Dr. J.S. Dubey- Prof. of Philosophy

**Milestone (Sub-goal) 4****Employability****Activities required to achieve these milestones**

S.No.	Description	Estimated Cost	Start Date	End Date
1	So far only <b>05</b> students have been placed in off campus drive.	<b>1.50</b>	01/04/2018	31/03/2019
2	Efforts will be made to have more students placed in both off and on campus drives. In this direction new software will be introduced, demo classes will be conducted; skill development and personality development training will be organized. We target the placement of at least <b>20</b> students.		01/04/2018	31/03/2019
3	H.R. Managers from various companies will be invited to interact with students. MOU's with industries, Institute Industry Alliance will be done Career fair will be organized regularly. The target will be to place at least <b>50</b> Students through these career fairs.		01/04/2019	31/03/2020
4	The students will be sent to the industries and other employment agencies for internship. We target the placement of at least <b>100</b> students.		01/04/2020	31/03/2021
5	With the campus drives and Career fair, at least <b>200</b> students will be placed. More campus drives, Renewal of MOUs, organizing Career fair and soft skills, for more students for enhancing employability by training.		01/04/2021	31/03/2023
6				

Resources required for the above activities	Resources available for the above activities	Resource Gap
1.50	-	100%

**Persons responsible for conducting each activity**

Dr. Pramod Verma- Prof. of Commerce

Dr. Sharda Garg - Prof. of Sociology

**Persons responsible for monitoring each activity& its timely completion**

Dr. Prabha Bhatt - Prof. of Economics

<b>Milestone (Sub-goal) 5</b>
<b>Library</b>

<b>Activities required to achieve these milestones</b>				
<b>S.No.</b>	<b>Description</b>	<b>Estimated Cost</b>	<b>Start Date</b>	<b>End Date</b>
	<b>Due to the constraints of the govt. and strict transfer policy, the progress of the library has not been up to the expectations.</b>	<b>1.66</b>		
1	Efforts will be made for full automation of the library. More books and magazines (for academic as well as for competitive purpose) will be ordered for the library in order to enhance the skill of the students. More online and offline Journals will be subscribed.		01/04/2018	31/03/2019
2	Purchase and installation of equipment for the library- Compactor, Pigeon Hole, and Newspapers stand, Magazine holders, Multiple racks etc. Construction of <b>CSSR</b> (Center for Social Science & Research) A new software <b>Analyst</b> will be purchased. The software for <b>anti-plagiarism</b> will be purchased An independent chamber for research scholars will be setup.		01/04/2019	31/03/2020
3	Effort will be made to link the library with other libraries from prestigious institutions. MOUs will be signed in order to give exposure to the students of commerce and humanities.		01/04/2020	31/03/2021
4	Follow up of library up-gradation.		01/04/2021	31/03/2023

<b>Resources required for the above activities</b>	<b>Resources available for the above activities</b>	<b>Resource Gap</b>
1.66	-	100%

<b>Persons responsible for conducting each activity</b>
Dr. Sharad Tiwari- Prof. of Economics Dr. Jitendra Kumar Parmar- Asst. Prof. of Commerce

<b>Persons responsible for monitoring each activity&amp; its timely completion</b>
Dr. Sona Shukla - Prof. of Political Science